

NELSON SPORT & LEISURE CARAVAN PARK SITE OPERATORS ENQUIRY FORM

This form is designed and intended for use by general insurance brokers only. Please read the following questions carefully and answer them all. If more space is needed, please provide the information separately. If you have any questions, please contact us on 020 3058 2496

Proposer Details

Proposer's Name(s)

Trading Name (if any)

Website Address

Risk Address

Risk Postcode

Broker Name

Broker Address

How long has the brokerage held the business?

Full description of the business

How many years has the business been trading?

Who is the existing insurer?

What is the target premium?

Inception Date

Business Activities

Please confirm which activities are undertaken at the premises – please tick the applicable box

- | | | | |
|----------------------------|----------------|------------------------------|--------------|
| Clubhouse | Residents Only | Non Residents | No Clubhouse |
| Swimming Pool | Indoor | Outdoor | No Pool |
| Sun Beds or Showers | | Restaurant or Café | |
| Creche | | Treatment Rooms / Therapists | |
| Sauna | | Jacuzzi, Hot Tubs | |
| Indoor/Soft Play Equipment | | Children’s Play Equipment | |
| Dance Floor | | Late Licence (after 1am) | |
| Paid Entry Events | | Live Entertainment | |

Premises sub-let to Tenants

Type of Tenant	Employee	Professional	Other
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Details of any other activities / facilities at the premises:

Flood & Subsidence History

- | | | |
|---|-----|----|
| Is there a history, or any previous claims, of flooding? | Yes | No |
| Is the site unduly exposed to storm or strong winds? | Yes | No |
| Have the premises previously suffered any occurrence of subsidence, landslip or heave whether or not a claim has been made? | Yes | No |
| Are the premises situated on or near a hill or cliff? | Yes | No |

If yes has been answered to any of the questions above, please provide details:

Intruder Alarm & Physical Protection

Are the premises fitted with an NSI or SSAIB approved intruder alarm? Yes No

Type of alarm	Bells	Digicom	Redcare	Dual Com
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Other (please describe)

Police Response Level	1	2	Withdrawn		
Is the alarm annually maintained under contract?				Yes	No
Monitoring:		Keyholder Only		Central Station	
Does the alarm protect all buildings?				Yes	No
Have roller shutters been fitted?				Yes	No
Have expanded metal grilles been fitted?				Yes	No
Is there a smoke cloak?				Yes	No
CCTV	Yes	No	24hr Recorded	Live only	

Please provide details of any other security in place:

Fire Alarm & Protections

Are the premises fitted with a fire alarm?				Yes	No
Type of alarm	Manual	Automatic			
Response Level	1	2	Withdrawn		
Is the alarm annually maintained under contract?				Yes	No
Monitoring:		Keyholder Only		Central Station	
Does the alarm protect all buildings?				Yes	No
Are sprinklers fitted at the premises?				Yes	No
Is a fire suppression system fitted?				Yes	No
Have the fixed electrics been inspected in the last 5 (five) years?				Yes	No
Has a fire risk assessment been carried out?				Yes	No

Health & Safety

Are there more than 5 (five) employees?				Yes	No
Is a formal written Health & Safety Policy in place?				Yes	No
Is there a designated in house person responsible for handling Health & Safety at the business				Yes	No
Is an external Health & Safety company engaged?				Yes	No

5 (Five) Year Claims History

Please detail all claims, losses or incidents within the last 5 (five) years (whether insured or not) for the insurance now being proposed

Date of Loss	Type of Claim	Status	Claim Amount Incl Fees
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please provide details of any remedial action taken following any declared losses:

Covers Required

Choose any of the following covers - please tick the applicable box for the covers required

- | | |
|----------------------|-----------------------------|
| Property Damage | Business Interruption |
| Loss of Licence | Goods in Transit |
| Money | Fidelity Guarantee |
| Employers' Liability | Public & Products Liability |
| Legal Expenses | |

Buildings Details

Building Description (e.g. Clubhouse)	External Wall Construction (e.g. Brick)	Roof Construction (e.g. Tile)	Floor Construction (e.g. Concrete)	Reinstatement Sum Insured
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Contents

Contents Fixtures & Fittings		Caravan Sales Stock	
Park Home Sales Stock		Deterioration of Stock	
Fixed Floodlights		Portable Floodlights	
Stock excluding Wines, Spirits, Tobacco, Cigars & Cigarettes		Wines, Spirits, Tobacco, Cigars & Cigarettes	
Grounds Maintenance Machinery & Plant including attachments		Gymnasium Equipment, Tenants Improvements	
Computers & Electronic Business Equipment (Premises only)		Playing Surfaces	

All Risks (Cover within the UK only)

Laptops		Mobiles	
Photo or Video Equipment			

(Single Article Limit £5,000 – Items over £5,000 must be specified)

Business Interruption

Gross Profit				
Indemnity Period	12 months	18 months	24 months	36 months
Gross Revenue				
Indemnity Period	12 months	18 months	24 months	36 months
Rent Payable				
Indemnity Period	12 months	18 months	24 months	36 months
Rent Receivable				
Indemnity Period	12 months	18 months	24 months	36 months
Additional Expenditure		Book Debts		
Increased Cost of Working Only		Additional Increased Cost of Working		

Loss of Licence

Our standard limit of liability is £50,000, is a higher limit required? Yes No

If yes, what limit is required?

Goods in Transit

Our standard limit of liability is £15,000

Money

In transit and during business hours (Our standard limit is £4,000, please specify if a higher limit is required)

In an unspecified safe outside working hours (Our standard limit is £2,000, please specify if a higher limit is required)

In a locked building but not in a safe (Our standard limit is £500 please specify if a higher limit is required)

In gaming machines (Our standard limit is £750 per machine please specify if a higher limit is required)

In a specified safe outside working hours Model of Safe

Any other loss

PA Assault (Capital)

PA Assault (Weekly)

Fidelity Guarantee

Theft by employees and committee members

Employers' Liability

Our standard limit of liability is £10,000,000

What is the Employer Reference Number (ERN)

Please provide the annual wage roll split by occupation category:

Clerical & Non Manual

Manual at Premises

Manual Work Away

Public and Products Liability

What limit is required? £2,000,000 £5,000,000 £10,000,000

Is a higher limit required? Yes No

If yes, what limit is required?

What is the total annual turnover?

What is the total amount of payments to bona fide sub-contractors?

Moving &/or Re-Siting of Caravans

Do you require cover for moving &/or re-siting caravans? Yes No

What limit is required for any one loss? £10,000 £25,000 £50,000

What limit is required for any one period of insurance? £25,000 £50,000

Personal Liability

Do you require cover for personal liability? Yes No

What limit is required? £2,000,000 £5,000,000 £10,000,000

Persons to be covered:

Optional Covers

Do you require Directors' & Officers' Liability? Yes No

What limit is required? £100,000 £250,000 £500,000 £1,000,000

Do you require Legal Expenses? Yes No

Our standard limit of liability is £100,000 per loss and £1,000,000 in all in any one insurance period